

SOUTH-EAST ASIA LIBRARY GROUP

Constitution

(amended and adopted at the Annual General Meeting, 7 July, 2012)

1. Name

The name of the organisation is the South-East Asia Library Group.

2. Seat

The seat of the organisation is located in the Library of the School of Oriental and African Studies, Malet Street, London WC1E 7HP, United Kingdom.

3. Aims

The object of the organisation is, by European co-operation, to advance the education of the public in South-East Asian studies.

In furtherance of the above objects, but not further otherwise, the organisation shall have the following powers:

- a) to provide a forum for the discussion of matters of concern to librarians and scholars concerned with the collection of library materials from and the study of the countries of South-East Asia;
- b) to promote and carry out projects for the improvement of library services in the field of South-East Asia, including schemes of inter-library co-operation;
- c) to raise funds and invite and receive contributions from any person or persons or whatsoever by way of subscription, donation and otherwise, provided that the organisation shall not undertake any permanent trading activity in raising funds for its charitable objects;
- d) to do all such other lawful things as shall further the objects of the organisation.

4. Membership

There shall be two categories of membership of the organisation as follows:

- i. corporate membership shall be by invitation and shall be available to institutions actively acquiring library materials on South-East Asia or co-operating in schemes promoted by the organisation;
- ii. individual and group membership which shall be open to individuals and groups interested in furthering the objects of the organisation.

The Committee shall have power to expel any member who acts against the interests of the organisation provided that any such member shall retain the right of appeal to a general meeting of the membership.

5. Officers

Management of the organisation shall be vested in a Committee to be elected bi-annually at the Annual General Meeting of alternate years.

The Committee shall comprise a Chair, a Vice-Chair, a Secretary, a Treasurer, three ordinary members and such other members as the Committee shall from time to time co-opt. The Editor of the Newsletter shall be ex-officio a member of the Committee.

Nominations for the Chair, Vice-Chair, Secretary, Treasurer, and other committee members together with the names of the proposers and the seconders and the acceptance of the persons nominated shall be received by the Secretary in writing four weeks before the Annual General Meeting in alternate calendar years.

The duties of the Treasurer shall be to present an annual statement of accounts. Auditors shall be appointed at the Annual General Meeting of the year and the accounts shall be balanced at the end of December each year for presentation at the next Annual General Meeting.

The Committee shall have power to take executive action on the decisions taken at the Annual General Meeting.

6. Committee Meetings

(deleted)

7. Annual General Meetings

There shall be an Annual General Meeting and other meetings as called by the Committee. Any ten members may request a meeting by giving twenty eight days notice in writing to the Secretary. Twenty per cent of members shall constitute a quorum.

8. Subscriptions

(deleted)

9. Amendment of the constitution

Alterations to this constitution shall receive the assent of two thirds of the members present and voting at an Annual General Meeting or a Special General Meeting. A resolution for the alteration of the constitution must be received by the Secretary/Treasurer at least 21 days before the meeting at which the resolution is to be brought forward. At least 14 days' notice of such a meeting must be given by the Secretary/Treasurer to the membership and must include notice of the alteration proposed. Provided that no alteration shall be made to clause 3 or clause 10 or this clause until prior approval in writing shall have been obtained from the Charity Commission and no alteration shall have been made which would have the effect of causing the organisation to cease to be a charity in law.

10. Dissolution

The organisation may be dissolved by a resolution passed by a two-thirds majority of those present and voting at a Special General Meeting convened for the purpose, of which 21 days' notice shall have been given. Such a resolution may give instruction for the disposal of any assets held by or in the name of the organisation provided that if any property remains after the satisfaction of all debts and liabilities such property shall not be paid to or distributed among the members of the organisation but shall be transferred so such other charitable institution or institutions having objects similar to some or all of the objects of the organisation as the organisation may determine and if and in so far as effect cannot be given to this provision then to some other charitable purpose.